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Annual Competitive	Contract Proposal	PARISH OF EA	SATON ROUGE ST BATON ROUGE	RESPONSES MUST BE RECEIVED BY:
Request		PURCHAS	SING DIVISION	03/18/21 11:00 AM CST
			RETURN	N BID TO:
TITLE: A21-016	4 DECALS FO	OR .	_	NG DIVISION
	POLICE VE		Mailing Address:	Physical Address:
			PO Box 1471	222 St. Louis Street
File No.: 21-001	164		Baton Rouge, LA 70821	
Ad Datas, 02/02	9 02/00			Baton Rouge, LA 70802
Ad Dates: 03/02 Ship to Address			Contact Regarding Inqui	rios
Central Gara			Dexter Stewart	illes.
333 Chippew			225-389-3259 x 323	
Baton Rouge			dsstewart@brgov.co	m
VENDOR NAM	ıF		MAILING ADDRESS	
VENDORMAN	-		MAILING ADDITEGO	
REMIT TO AD	DRESS		CITY, STATE, ZIP	
0005TELEPHO	ONE	NO	. E-MAIL	
FAX NO.	-			
EEDED AL T	1	OCCIAL OFCURITY	7 TITLE	
FEDERAL IA	AX ID OR	SOCIAL SECURITY	TITLE	
NOWIDER				
AUTHORIZED	SIGNATURE		PRINTED NAME	
QUESTIONS T	O BE COMPL	ETED BY VENDOR:		
	CTATE D			CODDED
1 STATE DELIVERY DAYS MAXIMUM AFTER RECEIPT OF ORDER				UNDEK
2.	% disco	ount for payment mad	e within 30 days. Discou	nt for payment made in less
	than 30 days, or less than 1%, or applicable to an indefinite quantity contract will			
accepted but not an award consideration.				
3 STATE ENUMERATED ADDENDA RECEIVED (IF ANY)				
J	51/(12.2	TOMERO (TED ADDER	(II ANI)	

F.O.B.: DESTINATION - PAYMENT TERMS: NET 30

ALL BLANKS ON THIS PAGE SHOULD BE COMPLETED TO AVOID REJECTION OF BID

The signature on this document certifies that proposer has carefully examined the instructions to bidders, terms and specifications applicable to, and made a part of this solicitation. By submission of this document, proposer further certifies that the prices shown are in full compliance with the conditions, terms and specifications of this solicitation.

No alterations, changes or additions are allowed on this solicitation, and no additional information, clarifications or other documents are to be included unless specifically required by the specification. Any errors in extensions of prices will be resolved in favor of unit prices submitted.

If services are to be performed in East Baton Rouge City-Parish, evidence of a current occupational license and/or permit issued by the City-Parish shall be supplied by the successful vendor, if applicable.

INSTRUCTIONS TO BIDDERS/TERMS & CONDITIONS FOR ANNUAL CONTRACTS

Bidders are urged to promptly review the requirements of these specification, terms and conditions and submit questions for resolution as early as possible during the bid period. Questions or concerns must be submitted in writing to the purchasing division during the bid period. Otherwise, this will be construed as acceptance by the bidders that the intent of the specifications, terms and conditions are clear and that competitive bids may be obtained as specified herein. Protests with regard to the specification, terms and conditions documents will not be considered after bids are opened.

- 1. Read the entire bid, including all terms and conditions and specifications.
- 2. This proposal is to establish firm prices for materials supplies and services for the contract period shown. Delivery shall be made or services provided as needed throughout the contract period, or as required by the specification. Quantities, if shown, are estimated only. Smaller or larger quantities may be purchased based upon the needs of the City-Parish. There is no guaranteed minimum quantity.
- 3. The contract shall be firm through the period indicated on the cover sheet. Upon agreement of both the contractor and the City Parish, the contract may be extended a second or a third year or other shortened specified time periods. Extension of the contract into the second or third time periods shall be made by letter on or before the expiration of the contract. Extension is only possible if all prices and conditions remain the same.
- 4. Proposals are mailed only as a courtesy. The City Parish does not assume responsibility for failure of bidders to receive proposals. Bidders should rely only on advertisements in the local newspaper, and should personally pick up proposals and specifications. Full information may be obtained, or any questions answered, by contacting the Purchasing Division, 222 Saint Louis Street, 8th Floor, Room 826, Baton Rouge, LA 70802 or by calling (225) 389-3259.
- 5. The contract title, bidder's name, address and bid opening date should be clearly printed or typed on the outside of the bid envelope. Only one bid will be accepted from each bidder for the same job. Alternates will not be accepted unless specifically requested in the proposal. Submission of more than one bid or alternates not requested may be grounds for rejection of all bids by the bidder.
- 6. The method of delivery of bids is the responsibility of the bidder. All bids must be received by the Purchasing Division, 222 Saint Louis Street, 8th Floor, Room 826, Baton Rouge, LA 70802 on or before the specified bid opening date and time. Late bids will not be considered under any circumstances.
- 7. Failure to deliver within the time specified in the bid will constitute a default and may cause cancellation of the contract. Where the city has determined the contractor to be in default, the city reserves right to purchase any or all products or services covered by the contract on the open market and to charge the contractor with cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid from the defaulting contractor will be considered.
- 8. Except for bids submitted through the www.bidexpress.com on-line bidding site, bids shall be accepted only on proposal forms furnished by the City of Baton Rouge and Parish of East Baton Rouge Purchasing Division. The City
 - Parish will only accept bids from those bidders in whose names the proposal forms and/or specifications were issued. Altered or incomplete proposals, or the use of substitute forms or documents, shall render the bid non- responsive and subject to rejection. The entire proposal package, including the specifications and copies of any addenda issued shall be submitted to the Purchasing Division as the bid.
- 9. All proposals must be typed or written in ink. Any erasures, strikeover and/or changes to prices should be initialed by the bidder. Failure to initial may be cause for rejection of the bid as non-responsive.
- 10. All proposals must be manually signed by a properly authorized party. Failure to do so shall cause the bid to be rejected as non-responsive.

- 11. Where one or more vendor's exact products or typical workmanship is designated as the level of quality desired or equivalent, the Purchasing Division reserves the right to determine the acceptability of any equivalent offered.
- 12. If bidding other than specified, sufficient information should be enclosed with the bid in order to determine quality, suitability, and compliance with the specifications. Failure to comply with this request may eliminate your bid from consideration. If requested, literature and/or specifications must be submitted within seven (7) days.
- 13. Written addenda issued prior to bid opening which modifies the proposal shall become a part of the proposal for bid, and shall be incorporated within the purchase order and/or contract. Only a written interpretation or correction by Addendum shall be binding. Bidders shall not rely upon any interpretation or correction given by any other method.
- 14. For Printing solicitations, artwork, dies and/or molds shall become the property of the City Parish Government and must be returned to the Purchasing Division, 222 Saint Louis Street, 8th Floor, Room 826, Baton Rouge, LA 70802, upon completion of the order.
- 15. All applicable chemicals, herbicides, pesticides and hazardous materials must be registered for sale in Louisiana by the Department of Agriculture, State of Louisiana, registered with the EPA and must meet all requirements of Louisiana State Laws. Bidders must submit product label, material safety data sheet and EPA registry number with bid. This information will be required on any subsequent deliveries if there is a change in chemical content or a different product is being supplied. Failure to submit this data may be cause for the bid to be rejected or the contract canceled.
- 16. Delivery of items must be made on time to City Parish final destinations within East Baton Rouge Parish.

 All freight charges shall be prepaid by vendor.
- 17. The City Parish reserves the right to award items separately, grouped or on an all-or-none basis and to reject any or all bids and waive any informalities.
- 18. The State of Louisiana Code of Governmental Ethics places restrictions on awarding contracts or purchase orders to persons who are employed by any agency of the City Parish Government, or any business of which he or his spouse has more than a twenty-five percent (25%) interest. The Code also prescribes other restrictions against conflict of interest and establishes guidelines to assure that appropriate ethical standards are followed. If any question exists regarding potential violation of the Code of Ethics, bidders should contact the Purchasing Division prior to submission of the bid. Any violation of the Code of Ethics shall be grounds for disqualification of bid or cancellation of contract.
- 19. All Prices bid shall remain in effect for a period of at least sixty (60) days. City Parish purchases are exempt from state and local taxes.
- The City Parish reserves the right to terminate this contract prior to the end of the contract period on twenty-four
 (24) hours written notice for unsatisfactory performance. Termination under this paragraph shall not relieve either party of any obligation or liability that may have occurred prior to the effective date of termination.
- 21. In accordance with Louisiana Revised Statutes, a preference may be allowed for equivalent products produced, manufactured or grown in Louisiana and/or firms doing business in the State of Louisiana. Do you claim this preference if allowed?
 - YES___NO__. If this preference is claimed, attach substantiating information to the proposal to show the basis for the claim.

- 22. Right To Audit Clause: The Contractor shall permit the authorized representative of the City-Parish to periodically inspect and audit all data and records of the Contractor relating to his performance under this contract.
- 23. In accordance with the provisions of LA. R.S. 38:2212.9, in awarding contracts after August 15, 2010, any public entity is authorized to reject the lowest bid from, or not award the contract to, a business in which any individual with an ownership interest of five percent or more has been convicted of, or has entered a plea of guilty or *Nolo Contendere* to any state felony crime or equivalent federal felony crime committed in the solicitation or execution of a contract or bid awarded under the laws governing public contracts under the provisions of Chapter 10 of this Title, professional, personal, consulting, and social services procurement under the provisions of Chapter 16 of Title 39 of the LouisianaRevised Statutes of 1950, or the Louisiana Procurement Code under the provisions of Chapter 17 of Title 39 of the Louisiana Revised Statutes of 1950.
- 24. In accordance with Louisiana Law (R.S. 12:262.1 and 12:1308.2), all corporations and limited liability companies must be in good standing with the Louisiana Secretary of State at the time of execution of the contract.
- 25. Terms and Conditions: This solicitation contains all terms and conditions with respect to the purchase of the goods and/or services specified herein. Submittal of any contrary terms and conditions may cause your bid to be rejected. By signing and submitting a bid, vendor agrees that contrary terms and conditions which may be included in their bid are nullified; and agrees that this contract shall be construed in accordance with this solicitation and governed by the laws of the State of Louisiana as required by Louisiana Law.
- 26. Certification of no suspension or debarment. By signing and submitting any bid for \$25,000 or more, the bidder certifies that their company, any subcontractors, or principals are not suspended or debarred by the general services administration (GSA) in "Audit Requirements In subpart F of the Office of Management and Budget's uniform administrative requirements, cost principles, and audit requirements for federal awards" (Formerly OMB circular a- 133).
 - A list of parties who have been suspended or debarred can be viewed via the internet at http://www.sam.gov.
- 27. Bid prices shall included delivery of all items F.O.B. destination or as otherwise provided. Bids containing "Payment in Advance" or "C.O.D. requirements may be rejected. Payment is to be made within 30 days after receipt of properly executed invoice or delivery, whichever is later.
- 28. Bidders may attend the bid opening, but no information or opinions concerning the ultimate contract award will be given at the bid opening or during the evaluation process. Bids may be examined within 72 hours after bid opening. Information pertaining to completed files may be secured by visiting the Purchasing Division during normal working hours. Written bid tabulations may be accessed at: http://city.brla.gov/dept/purchase/bidresults.asp.
- 29. Contractor agrees, upon receipt of written notice of a claim of a claim or action, to defend the claim or action, or take other appropriate measure, to indemnify, and hold harmless, the city, its agents and employees from and against all claims and actions for bodily injury, death or property damages caused by fault of the contractor, its officers, its agents, or its employees. Contractor is obligated to indemnify only to the extent of the fault of the contractor, its officers, its agents, or its employees, however the contractor shall have no obligation as set forth with respect to any claim or action from bodily injury, death or property damages arising out of the fault of the City, its officers, its agents, or its employees.
- 30. Vendors submitting signed bids agree to EEOC compliance and certify that they agree to adhere to the mandates dictated by Title VI and VII of the Civil Right Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

Bidders must agree to keep informed of and comply with all federal, state and local laws, ordinances and regulations which affect their employees or prospective employees.

31. The City of Baton Rouge, Parish of East Baton Rouge launched a new Enterprise Resource Planning (ERP) system, Vendor Self Service (VSS) via Munis. VSS replaced the legacy vendor database and will be used by all departments and agencies citywide.

Vendor Self-Service (VSS) enables vendors to register and maintain information about their organization for the purpose of doing business with City-Parish and receive notifications of business opportunities. The City-Parish procurement activities are subject to the State of Louisiana Public Bid Law, local city-parish ordinances as well as applicable federal statutes as directed by grant providers. Vendors must be registered to receive bid notifications.

New vendors or existing vendors who need to create a VSS account can do so clicking the http://brla.gov/vss. Vendors are encouraged to review the step by step Registration link at https://www.brla.gov/DocumentCenter/View/4899/Vendor-Self-Service-Registration-Guide-PDF before beginning the registration process which be may assessed https://www.brla.gov/DocumentCenter/View/4899/Vendor-Self-Service-Registration-Guide-PDFide.Additional information regarding how to do business with **EBR** City-Parish available at: https://www.brla.gov/DocumentCenter/View/678.

We also post our scheduled bid openings, as well as unofficial bid tabulations after the bids have opened at http://city.brla.gov/dept/purchase/bids.asp.

Note: Commodity codes are required for setting up your profile. These numbers tell us what commodities and services that you can provide. When agencies request products or services, our buyers pull directly from these numbers to send out solicitations, bids, and quotes. The first 3 numbers are the class numbers; the subclasses are two digit numbers that better describe the commodity or service. For questions regarding commodity codes, please contact purchasing at (225) 389-3259 Ext 0.

Important! - A W-9 Form is required in order to do business with City-Parish. Part of the online enrollment process requires you to upload a completed W-9 form. Please have the completed form in an electronic format so that you can submit it as part of the registration process. The W-9 form can be downloaded from the IRS website. We have created step by step directions on how to properly complete the W-9 Form.

FEDERAL CLAUSES, IF APPLICABLE.

I. Remedies for Breach

Bidder acknowledges that contracts in excess of the simplified purchase threshold (\$150,000.00) shall contain provisions allowing for administrative, contractual, or legal remedies for contractor breaches of the contract terms, and shall provide for such remedial actions as appropriate.

II. Termination and Settlement

Bidder acknowledges that contracts in excess of \$10,000.00 shall contain termination provisions including the manner in which termination shall be effected and the basis for settlement. In addition, such provisions shall describe conditions for termination due to fault and for termination due to circumstances outside of the contractors' control.

III. Access to Records

Bidder acknowledges that all contracts (except those for less than the small purchase threshold) shall include provisions authorizing the recipient, US Funding Agency, the Comptroller General, or any of their duly authorized representatives access to all books, documents, papers, and records of the contractor which are directly pertinent to a specific program for the purpose of making audits, examinations, excerpts, and transcriptions.

IV. Equal Employment Opportunity

Bidder acknowledges that all contracts shall contain provisions requiring compliance with

E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11236 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Dept. of Labor.

V. Copeland "Anti-Kickback" Act

Bidder acknowledges that all construction/repair contracts and sub-grants in excess of \$2,000 shall include provisions requiring compliance with the Copeland "Anti-kickback" Act (18 U.S.C. §3141-3148), which provides that each contractor or sub-recipient shall be prohibited from inducing any person employed in the construction, completion, or repair of public work, to give up any part of the entitled.

VI. Davis-Bacon Act

Bidder acknowledges that all construction contracts in excess of \$2,000 shall include a provision for compliance with the Davis-Bacon Act, which requires contractors to pay laborers and mechanics wages at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. Additionally, contractors shall be required to pay wages not less than once a week.

VII. Contract Work Hours and Safety Standards Act

Bidder acknowledges that all construction contracts in excess of \$2,000, and all other contracts involving the employment of mechanics or laborers in excess of \$2,500 shall include provisions for compliance with sections 102 and 107 of the Contract Work Hours and Safety Standards Act, which requires each contractor to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and one-half times the basic rate of pay for all hours worked in excess of 40 hours. Section 107 is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions that are unsanitary, hazardous, or dangerous.

VIII. Rights to Inventions Made Under a Contract or Agreement

Bidder acknowledges that contracts for the performance of experimental, developmental, or research work shall include provisions providing for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and the Small Business Firms Under Governments Grants, Contracts, and Cooperative Agreements"

IX. Clean Air Act

Bidder acknowledges that the Clean Air Act (CAA) is the comprehensive federal law regulating air emissions from stationary and mobile sources. Among other things, this law authorizes EPA to establish National Ambient Air Quality Standards (NAAQS) to protect public health and public welfare and to regulate emissions of hazardous air pollutants

X. Clean Water Act.

The contractor hereby agrees to adhere to the provisions which require compliance with all applicable Standards, orders, or requirements issued under section 508 of the clean water act which prohibits the use under non-exempt Federal contracts, grants or loans of facilities included on the EPA list of violating facilities

XI. Energy policy and conservation act

The contractor hereby recognizes the mandatory standards and policies relating to energy Efficiency which is contained in the state energy conservation plan issued in compliance with the energy policy and Conservation act (P.L. 94-163).

Bidders must agree to keep informed of and comply with all federal, state and local laws, ordinances and regulations which affect their employees or prospective employees.

ADDITIONAL REQUIREMENTS FOR THIS BID

- The City-Parish, its officers, employees and agents, shall not be responsible for the negligent acts and omissions of the Contractor or the Contractor's officers, employees, agents or subcontractors, nor shall the Contractor or the Contractor's officers, employees or agents be responsible for the negligent acts or omissions of the City Parish, its officers, employees and agents. Accordingly, Contractor shall indemnify and save City Parish, its officers, employees and agents, harmless from any and all claims, suits and actions of any character, name or description brought for or on account of any injury or damage to any person or property arising out of the work performed by the Contractor and resulting from the negligence, commission or omission of any act by the Contractor, or Contractor's officers, employees, agents or subcontractors.
- If work is to be performed on site, contractor shall furnish proof of insurance as required in specifications.
- Payment terms for services will be Net 30 days based on the monthly invoice. Agencies
 will be invoiced monthly in arrears by the contractor. Advanced payments shall not be
 made.
- The City-Parish reserves the right to cancel this contract with thirty (30) days written notice.
- Termination for Cause: The City-Parish may terminate this Contract for default by giving the contractor written notice thereof, specifying with particularity each such default. After the <u>first</u> such notice of default, Contractor shall have ten (10) days after receipt of notice to cure or take reasonable steps to cure the default. If the contractor fails to cure or take reasonable steps to cure the default within such ten-day period, the City-Parish may declare this Contract, as appropriate, terminated. In the event of a second notice of default, whether for the same or a different infraction of contractual obligations, the contractor will be given five (5) days to cure the default. If a third notice of default should become necessary, the contract may be terminated upon notification of said default.
- <u>Termination for Convenience:</u> The City-Parish may terminate this Agreement at any time by giving thirty (30) days written notice.
- <u>Termination for Non-Appropriation Clause:</u> Should the Invitation to Bid result in a
 multi-year contract, a non-appropriation clause shall be made a part of the contract terms
 as required by state statutes, allowing the City-Parish to terminate the contract for lack of
 appropriated funds on the date of the beginning of the first fiscal year for which funds are
 not appropriated.
- Cybersecurity Training Requirement: Contractor, including all principals, subcontractors and employees who require access to City-Parish information technology assets, shall complete the cybersecurity training required by La. R.S. 42:1267 and furnish the City Parish proof of said completion prior to being granted access to said assets.
- Quantities are estimates only; actual order quantities could vary.

GENERAL SPECIFICATIONS

It is the City-Parish's intent to award this proposal to a vendor to provide decals for City Parish vehicles.

A mandatory pre-bid conference and a mandatory job site visit (to begin immediately following the mandatory pre-bid conference) will be held to allow bidders to examine vehicles, measure decals, do color matching, and take photographs.

The City will not provide decal measurements; vendors will be allowed access to representative City Parish vehicles at the mandatory job site visit to examine and record decal measurements.

Contract quantities are not guaranteed as items will be purchased on an as needed basis.

The City-Parish reserves the right to return any items for merchandise credit.

MANDATORY PRE-BID CONFERENCE & MANDATORY JOB SITE VISIT

A mandatory pre-bid conference and a mandatory job site shall be held on March 10, 2021 at 9:00 a.m., at the City Parish Central Garage, 333 Chippewa Street, Baton Rouge, LA 70802. Only vendors participating in the mandatory pre-bid conference and mandatory job site visit will be eligible for award.

The mandatory job site visit will begin immediately following the mandatory pre-bid conference.

At the mandatory jobsite visit, bidders will be allowed to examine vehicles, measure decals, do color matching, and take photographs.

Vendor sign-in forms must be signed before leaving the facility. It will be the responsibility of the bidder to ensure that a representative from their company signs the attendance sheets at the mandatory pre-bid conference and at the mandatory job site visit location. Failure to attend the mandatory pre-bid conference and mandatory job site visit will cause vendor's bid to be deemed non-responsive.

The contact person concerning the Mandatory Pre-Bid Conference and Mandatory Job Site Visit is Billy Lewis 225-389-3208.

An inquiry period is hereby firmly set for all interested bidders to perform a detailed review of the bid documents and to submit any written questions relative thereto. Without exception, all questions must be in writing (even if an answer has already been given to an oral question during the mandatory pre-bid conference or mandatory job site visit) and received **by 5:00 p.m. C.S.T. on March 11, 2021**. Inquiries shall not be entertained thereafter. Inquiries are to be directed as follows:

Dexter Stewart 225-389-3259 or dsstewart@brla.gov

The City-Parish shall not and cannot permit an open-ended inquiry period, as this creates an unwarranted delay in the procurement cycle and operations of our departments. The City-Parish reasonably expects and requires *responsible and interested* proposers to conduct their in-depth proposal review and submit inquiries in a timely manner.

If needed, an Addendum will be sent out no later than 3 days prior to the deadline for receiving quotes, for all questions submitted in writing by the close of the inquiry period, or for any issues requiring an Addendum be issued.

Bidders may enclose this signed statement page with their quote.

MANDATORY PRE-BID CONFERENCE & MANDATORY JOB SITE VISIT FORM

March 10, 2021

WHEN:

TIME:	9:00 a.m. CST				
LOCATION:	Central Garage 333 Chippewa Str Baton Rouge, LA				
PROJECT CONTACT:	Billy Lewis 225-3	389-3208			
A <u>mandatory</u> jobsite visi site visit are eligible to re				ate in the mandatory	job
At the mandatory jobsited to color matching, and t	-	II be allowed	to examine ve	ehicles, measure dec	als
Bidders <u>must</u> include th	is <u>signed statemer</u>	nt page with f	heir bid.		
This signed statement ce familiar with all condition					is
Contractor's Company N	ame	-			
Contractor's Signature		City	Parish Signatur	е	
Contractor's Printed Nan	ne / Title	City	Parish Printed N	Name / Title	

(Vendor must match existing colors; Vinyl must be reflective)					
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASUREMENT	UNIT PRICE	TOTAL
0001	OLD STYLE Stripe + "PoLice + BATON ROUGE + 911" DRIVER SIDE DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$
0002	OLD STYLE "911 + BATON ROUGE + PoLice" + Stripe PASSENGER SIDE DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$
0003	NEW STYLE "911 + EMERGENCY" DRIVER SIDE DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$

(Vendor must match existing colors; Vinyl must be reflective)					
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASUREMENT	UNIT PRICE	TOTAL
0004	NEW STYLE "911 + EMERGENCY" PASSENGER SIDE DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$
0005	NEW STYLE "BATON ROUGE + POLICE" DRIVER SIDE DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$
0006	NEW STYLE "BATON ROUGE + POLICE" PASSENGER SIDE DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$

(Vendor must match existing colors; Vinyl must be reflective)					
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASUREMENT	UNIT PRICE	TOTAL
0007	NEW STYLE PATCH DRIVER SIDE OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$
0008	NEW STYLE PATCH PASSENGER SIDE OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$
0009	ACCREDITATION DRIVER SIDE DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$

(Vendor must match existing colors; Vinyl must be reflective)					
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASUREMENT	UNIT PRICE	TOTAL
0010	ACCREDITATION PASSENGER SIDE DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$
0011	2.5" UNIT NUMBER DRIVER SIDE DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$
0012	2.5" UNIT NUMBER PASSENGER SIDE DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$

(Vendor must match existing colors; Vinyl must be reflective)					
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASUREMENT	UNIT PRICE	TOTAL
0013	"POLICE" DECAL FOR TRAILING EDGE DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$
0014	DRIVER SIDE FRONT QUARTER DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$
0015	PASSENGER SIDE FRONT QUARTER DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$

(vendor must match existing colors; vinyl must be reflective)					
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASUREMENT	UNIT PRICE	TOTAL
0016	DRIVER SIDE REAR QUARTER DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$
0017	PASSENGER SIDE REAR QUARTER DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Decal	\$	\$
0018	OLD STYLE MARKED UNIT – CHEVROLET IMPALA PER SPECIFICATIONS OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Vehicle	\$	\$

	(vendor must match existing colors; vinyi must be renective)				
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASUREMENT	UNIT PRICE	TOTAL
0019	OLD STYLE MARKED UNIT – DODGE CHARGER PER SPECIFICATIONS OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Vehicle	\$	\$
0020	OLD STYLE MARKED UNIT – SUV PER SPECIFICATIONS OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Vehicle	\$	\$
0021	NEW STYLE MARKED UNIT – ALL VEHICLES OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:	50	Per Vehicle	\$	\$

SECTION 1 – OLD STYLE GRAPHICS							
	(Vendor must match existing colors; Vinyl must be reflective)						
ITEM NO.	DESCRIPTION	DEVIATION (if applicable)					
0001	OLD STYLE Stripe + "PoLice + BATON ROUGE + 911" DRIVER SIDE DECAL OR APPROVED EQUAL 1427 BATON ROUGE 911 State and Describe Brand and Life Expectancy of Material Used:						
0002	OLD STYLE "911 + BATON ROUGE + PoLice" + Stripe PASSENGER SIDE DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:						

SECTION 2 – NEW STYLE GRAPHICS					
	(Vendor must match existing colors; Vinyl must be	reflective)			
ITEM NO.	DESCRIPTION	DEVIATION (if applicable)			
0003	NEW STYLE "911 + EMERGENCY" DRIVER SIDE DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:				
0004	NEW STYLE "911 + EMERGENCY" PASSENGER SIDE DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:				

	SECTION 2 – NEW STYLE GRAPHICS					
	(Vendor must match existing colors; Vinyl must be	reflective)				
NO.	DESCRIPTION	DEVIATION (if applicable)				
	NEW STYLE "BATON ROUGE + POLICE" DRIVER SIDE DECAL OR APPROVED EQUAL BATON ROUGE BATON ROUGE State and Describe Brand and Life Expectancy of Material Heads					
0005	State and Describe Brand and Life Expectancy of Material Used:					
	NEW STYLE "BATON ROUGE + POLICE" PASSENGER SIDE DECAL OR APPROVED EQUAL					
	State and Describe Brand and Life Expectancy of Material Used:					
0006						

SECTION 2 – NEW STYLE GRAPHICS					
	(Vendor must match existing colors; Vinyl must be reflective)				
NO.	DESCRIPTION	DEVIATION (if applicable)			
0007	NEW STYLE PATCH DRIVER SIDE OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:				
0008	NEW STYLE PATCH PASSENGER SIDE OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:				

SECTION 3 – COMMON STYLE GRAPHICS					
	(Vendor must match existing colors; Vinyl must be reflective)				
NO.	DESCRIPTION	DEVIATION (if applicable)			
0009	ACCREDITATION DRIVER SIDE DECAL OR APPROVED EQUAL				
	State and Describe Brand and Life Expectancy of Material Used:				
0010	ACCREDITATION PASSENGER SIDE DECAL OR APPROVED EQUAL				
	State and Describe Brand and Life Expectancy of Material Used:				

SECTION 3 – COMMON STYLE GRAPHICS					
	(Vendor must match existing colors; Vinyl must be reflective)				
ITEM NO.	DESCRIPTION	DEVIATION (if applicable)			
0011	2.5" UNIT NUMBER DRIVER SIDE DECAL OR APPROVED EQUAL 647 State and Describe Brand and Life Expectancy of Material Used:				
0012	2.5" UNIT NUMBER PASSENGER SIDE DECAL OR APPROVED EQUAL 647				
	State and Describe Brand and Life Expectancy of Material Used:				

SECTION 3 – COMMON STYLE GRAPHICS				
(Vendor must match existing colors; Vinyl must be reflective)				
ITEM NO.	DESCRIPTION	DEVIATION (if applicable)		
0013	"POLICE" FOR TRAILING EDGE DECAL OR APPROVED EQUAL			
	State and Describe Brand and Life Expectancy of Material Used:			
0014	DRIVER SIDE FRONT QUARTER DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:			

SECTION 3 – COMMON STYLE GRAPHICS			
(Vendor must match existing colors; Vinyl must be reflective)			
ITEM NO.	DESCRIPTION	DEVIATION (if applicable)	
0015	PASSENGER SIDE FRONT QUARTER DECAL OR APPROVED EQUAL State and Describe Brand and Life Expectancy of Material Used:		
0016	DRIVER SIDE REAR QUARTER DECAL OR APPROVED EQUAL 911 State and Describe Brand and Life Expectancy of Material Used:		

SECTION 3 – COMMON STYLE GRAPHICS		
	(Vendor must match existing colors; Vinyl must be	reflective)
NO.	DESCRIPTION	DEVIATION (if applicable)
	PASSENGER SIDE REAR QUARTER DECAL OR APPROVED EQUAL	
0017	State and Describe Brand and Life Expectancy of Material Used:	

SECTION 4 – Vehicle Graphics Package Item 0018 Old Style Marked Unit – Chevrolet Impala

(Vendor must match existing colors; Vinyl must be reflective)

Item No.	<u>Description</u> P	acement
0001	Stripe + "BATON ROUGE + PoLice + 91"	I" Driver Side
0002	"911 + BATON ROUGE + PoLice" + Strip	e Passenger Side
0011	Unit Number	Driver Side
0012	Unit Number	Passenger Side
0009	Accreditation	Driver Side
0010	Accreditation	Passenger Side
0013	"POLICE"	Trailing Edge





Item 0001 - Stripe + "PoLice + BATON ROUGE + 911" (Driver Side



Item 0002 - "911 +BATON ROUGE + PoLice" + Stripe (Passenger Side)



Item 0011 - Unit Number (Driver Side)

1364

Item 0009 - Accreditation (Driver Side Side)

Item 0012 - Unit Number (Passenger Side)

1364

Item 0010 - Accreditation (Passenger Side



Item 0013 - "POLICE" (Trailing Edge)



SECTION 4 – Vehicle Graphics Package Item 0019 Old Style Marked Unit – Dodge Charger

(Vendor must match existing colors; Vinyl must be reflective)

Item No.	<u>Description</u>	<u>Placement</u>
0001	Stripe + "Police + BATON ROUGE + 9	11" Driver Side
0002	"911 + BATON ROUGE+ PoLice" + St	ripe Passenger Side
0011	Unit Number	Driver Side
0012	Unit Number	Passenger Side
0009	Accreditation	Driver Side
0010	Accreditation	Passenger Side
0013	"POLICE"	Trailing Edge





Item 0001 - Stripe + PoLice + BATON ROUGE + 911 (Driver Side



Item 0002 - "911 + BATON ROUGE + PoLice" + Stripe (Passenger Side)



Item 0011 - Unit Number (Driver Side)

1364

Item 0012 - Unit Number (Passenger Side)

1364

Item 0009 - Accreditation (Driver Side)



Item 0010 - Accreditation (Passenger Side)



Item 0013 - POLICE (Trailing Edge)



SECTION 4 – Vehicle Graphics Package Item 0020 Old Style Marked Unit - SUV

(Vendor must match existing colors; Vinyl must be reflective)

Item No.	<u>Description</u> <u>Plac</u>	ement
0001	Stripe + "PoLice + BATON ROUGE + 911"	Driver Side
0002	"911 + BATON ROUGE + PoLice" + Stripe	Passenger Side
0011	Unit Number	Driver Side
0012	Unit Number	Passenger Side
0009	Accreditation	Driver Side
0010	Accreditation	Passenger Side
0013	"POLICE"	Trailing Edge



Item 0001 - Stripe + "PoLice + BATON ROUGE + 911" (Driver Side



Item 0002 - "911 + BATON ROUGE + PoLice" + Stripe (Passenger Side)



Item 0011 - Unit Number (Driver Side)

1364

Item 0009 - Accreditation (Driver Side)

Item 0012 - Unit Number (Passenger Side)

1364

Item 0010 - Accreditation (Passenger Side)



Item 0013 - "POLICE" (Trailing Edge)



SECTION 4 – Vehicle Graphics Package Item 0021 New Style Marked Unit – All Vehicles

(Vendor must match existing colors; Vinyl must be reflective)

Item No.	<u>Description</u>	<u>Placement</u>
0005	"BATON ROUGE + POLICE"	Driver Side
0006	"BATON ROUGE + POLICE"	Passenger Side
0003	"911 + EMERGENCY"	Driver Side
0004	"911 + EMERGENCY"	Passenger Side
0007	Patch	Driver Side
8000	Patch	Passenger Side
0011	Unit Number	Driver Side
0012	Unit Number	Passenger Side
0009	Accreditation	Driver Side
0010	Accreditation	Passenger Side
0013	"POLICE"	Trailing Edge



Item 0005 - "BATON ROUGE + POLICE" (Driver Side)



Item 0003 - - "911 + EMERGENCY" (Driver Side)



Item 0007 - Patch (Driver Side)



Item 0011 - Unit Number (Driver Side)



Item 0009 - Accreditation (Driver Side)





Item 0006 - "BATON ROUGE + POLICE" (Passenger Side)



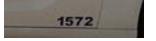
Item 0004 - "911 + EMERGENCY" (Passenger Side)



Item 0008 - Patch (Passenger Side)



Item 0012 - Unit Number (Passenger Side)



Item 0010 - Accreditation (Passenger Side)



Item 13 - "POLICE" (Trailing Edge)



BIDDER'S ORGANIZATION BIDDER IS:

Individual's Name:	
Doing business as:	
Telephone No.:	Fax No.:
A PARTNERSHIP Firm Name:	_
Address:	
Name of person authorized to sign:	
Title:	
Telephone No.:	Fax No.:
A LIMITED LIABILITY COMPANY Company Name:	
Address:	
Name of person authorized to sign:	
Title:	
Telephone No.:	Fax No.:
A CORPORATION	
IF BID IS BY A CORPORATION, TH	HE CORPORATE RESOLUTION SHOULD BE SUBMITTED WITH BID
Corporation Name:	_
Address:	
State of Incorporation:	
Name of person authorized to sign:	
Title:	
Telephone No.:	Fax No.:

IF BID IS BY A JOINT VENTURE, ALL PARTIES TO THE BID MUST COMPLETE THIS FORM

CORPORATE RESOLUTION

A meeting of the Board of Directors of_		_a corporation organized
under the laws of the State of		
held thisday of, 20	and was attended by a quorum o	f the members of the Board
of Directors.		
The following resolution was offered, of	duly seconded and after discussion	was unanimously adopted
_	dily seconded and after discussion	was unanimously adopted
by said quorum:		
BE IT RESOLVED, that	is her	eby authorized to submit
proposals and execute agreements or	behalf of this corporation with the	: City of Baton Rouge, and
Parish of East Baton Rouge.		
BE IT FURTHER RESOLVED, that sa effect, unless revoked by resolution of effect until the Purchasing Director of copy of said resolution, duly certified.	this Board of Directors and that s	aid revocation will not take
I,, hereby	certify that I am the Secretary of	
a corporation created under the laws of	the State of domi	ciled in;
that the foregoing is a true and exact	t copy of a resolution adopted by	a quorum of the Board of
Directors of said corporation at a meeti	ng legally called and held on the	day_of, 20
, as said resolution appears of reco	rd in the Official Minutes of the	Board of Directors in my
possession.		
	This day of, 2	20
	SECRETARY	

THIS AGREEMENT, made and entered	AGREEMENT (Sample) d into at Baton Rouge, Louisiana, effective thisday of between the City of Baton Rouge and Parish of East Baton
Rouge (hereinafter called "Owner") and	
Annual Contract Number: A21-0 Contract Period: One y	0164 Decals for Police Vehicles year from the date of the award
extent as if incorporated herein in A. The Contractor's Proposal was B. The Specifications and C. The following enumerated a	vith all attachments.
 Insurance and Indemnity require Payment terms for services will be 	ments shall conform to those stated in the specifications. De Net 30 days based on the monthly invoice. Agencies will be see contractor. Advanced payments shall not be made.
6. RIGHT TO AUDIT: The contract	d and attached at award of contract in an EXHIBIT A tor shall permit the authorized representative of the City-Parish dit all data and records of the Contractor relating to his
IN WITNESS WHEREOF, the parties he first written above.	ereto have executed this Agreement effective as of the date
WITNESS:	CITY OF BATON ROUGE AND PARISH OF EAST BATON ROUGE OWNER
	Patti J. Wallace, CPPB Director of Purchasing
WITNESS:	CONTRACTOR
	Ву
	(Typed Name)

(Typed Title)